ACADEMY OF VETERINARY OPHTHALMIC TECHNICIANS

VETERINARY TECHNICIAN SPECIALIST

APPLICANT INFORMATION AND TIMELINE TO SIT FOR THE

2020 EXAM

VTS applicant packet will be sent after all initial information is received and processed. Please refer to the AVOT Bylaws for detailed information.

**To request application materials:**

1. Complete the Applicant Information and Work Experience Form which is posted on the AVOT website.

Please refer to the AVOT Bylaws for the requirements.

1. Submit payment on line

When the completed Applicant Information Form, the required information by email andthe payment of $35.00 have been received and approved, the AVOT credentials committee will email you when it has been determined if your initial application has been accepted.

Due from applicants by Jan 31, 2019

Completed exam eligibility application form and fee

Email containing, 2 letters of recommendation, proof of NAVTA, proof of license, and proof of CE. The letters of recommendation can be either sent directly from the author to [avot\_vts@yahoo.com](mailto:avot_vts@yahoo.com) or a copy of the written and signed letter can be submitted by email by the applicant.

Due from applicants by December 31, 2019

Applicant Packet completed in full including:

Case record log

Skills & Knowledge list

Case reports

Signed Waiver, Release, and Indemnity Agreement

3 questions for possible use in future examinations

April 30, 2020

Credentials approval committee will notify applicants of eligibility to sit for the 2020 exam.

Due from applicants by June 1, 2020

Any appeals (if applicable)

Non-refundable exam fee (if applicable)

By July 1, 2020

Applicants are notified of the appeals committee’s final decision.

By August 1, 2020

Exam candidates are informed of the exam date and format.

September 23, 2020

Exam is planned to be administered during the 2020 ACVO Annual Meeting in Boston, MA

By January 5, 2021

Examinees will be notified of test results if they have not already been notified.

PLEASE NOTE THIS TIMELINE IS TENTATIVE AND SLIGHT DATE CHANGES MAY BE MADE!