ACADEMY OF VETERINARY OPHTHALMIC TECHNICIANS

VETERINARY TECHNICIAN SPECIALIST

APPLICANT INFORMATION AND TIMELINE TO SIT FOR THE November 2019 EXAM

VTS applicant packet will be sent after all initial information is received and processed. Please refer to the AVOT Bylaws for detailed information.

**To request application materials:**

1. Complete the Applicant Information and Work Experience Form which is posted on the AVOT website.

Please refer to the AVOT Bylaws for the requirements.

1. Submit payment on line

When **both** the completed “Applicant Information and Work Experience Form” **and** the payment of $25.00 have been received and approved, the AVOT credentials committee will email you the credentials application packet. Please use your assigned applicant number on all future forms and correspondence.

Due from applicants by Jan 1, 2018

Completed exam eligibility application form and fee

Proof of credentials

Proof of NAVTA membership

2 letters of recommendation (e-mailed separately by the authors)

Due from applicants by December 31, 2018

Advanced continuing education form

Case record log (minimum of 50 cases)

Skills & Knowledge list (80% completion of each)

Case reports (minimum of 4 cases)

Signed Waiver, Release, and Indemnity Agreement

3 questions for possible use in future examinations

April 30, 2019

Credentials approval committee will notify applicants of eligibility to sit for the 2019 exam.

Due from applicants by June 1, 2019

Any appeals (if applicable)

Non-refundable exam fee (if applicable)

By July 1, 2019

Applicants are notified of the appeals committee’s final decision.

By October 15, 2019

Exam candidates are informed of the exam date and format.

November 5, 2019

Exam is planned to be administered during the 2019 ACVO Annual Meeting in Kapalua-Maui.

By January 5, 2020

Examinees will be notified of test results within 60 days of the examination.

PLEASE NOTE THIS TIMELINE IS TENTATIVE AT THIS TIME!!!!!